

Draft Minutes of autumn meeting

Beachcroft Academy

Local Governing Body

Date:	28 November 2022	Time:	16:30 to 17:23
Location:	At the Academy and on 'Teams'	Clerk:	J Gledhill
Committee members	D Ganeshanathan Chair and Community Governor E Antrobus Community Governor C Fernandez Staff Governor N Patel Community Governor (arrived 16:45)	Other attendees:	M Burgess-Allen Principal Evangelos Karatzas (future Governor)
Apologies:	G Morrison Community Governor K Mengel Community Governor		

**In attendance for specific items only*

	Item	Action
1.	The Chair welcomed everyone and apologies for absence were accepted as shown above The meeting was quorate (3 Governors)	
2.	Declarations of interest There were no declarations of interest for this agenda.	
3.	Compliance matters 3.1. Appointments: D Ganeshanathan was confirmed as Chair. The appointment of a Vice Chair was brought forward to the next meeting. There are no committees. Link Governor rolls were confirmed as follows: E Antrobus – Health and Safety and SEN D Ganeshanathan – Leadership and Management N Patel Community – Curriculum G Morrison – Personal Development	Clerk/Chair

	<p>K Mengel – Finance and Estates</p> <p>3.2. Evangelos Karatzas was welcomed as a future governor. 3.3. LGB Terms of Reference were noted</p>																																																									
4.	<p>Minutes and Matters arising</p> <p>The minutes of the meetings on 21 June 2022 and 3 October were approved.</p> <table border="1"> <thead> <tr> <th>Agenda Item</th> <th>Actions from June meeting</th> <th>Person(s) Responsible</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>9.2</td> <td>Training logs and training & development plan to be completed for next academic year</td> <td>All</td> <td>To be brought forward to next meeting - Clerk</td> </tr> <tr> <td>9.3</td> <td>Stakeholder engagement to be completed for next academic year.</td> <td>All</td> <td>Staff survey after Christmas</td> </tr> <tr> <td>9.4</td> <td>Chair of Governors 360 Review to be completed by governors.</td> <td>All</td> <td>Clerk to send proforma to Chair</td> </tr> <tr> <td>9.5</td> <td>Self-review of effectiveness of governance to be completed by governors.</td> <td>All</td> <td>Clerk to put proforma on GovernorHub</td> </tr> <tr> <td>9.6</td> <td>Self-review of effectiveness of governance to be added to LGB agenda to be held in September 2022</td> <td>Chair/Clerk</td> <td>complete</td> </tr> <tr> <td>9.7</td> <td>MBA to liaise with governors to visit the Academy</td> <td>Principal</td> <td>Principal to action with Governors</td> </tr> <tr> <td>10.1</td> <td>The budget to be reviewed at the next LGB in the new academic year 2022/2023.Chair</td> <td>Chair</td> <td>complete</td> </tr> <tr> <td>17.1</td> <td>MBA to propose dates for 2022 / 2023 academic year aligned to the Strategic Progress Board.</td> <td>Principal</td> <td>complete</td> </tr> <tr> <td></td> <td>Actions from meeting on 3 Oct</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>Compliance matters to be carried over to the next agenda</td> <td>Clerk/Chair</td> <td>complete</td> </tr> <tr> <td>4.</td> <td>Minutes and Matters arising to be carried over to the next agenda</td> <td>Clerk/Chair</td> <td>complete</td> </tr> <tr> <td>5.1</td> <td>Academy Development Plan incl. monitoring objectives to be completed by mid November.</td> <td>Principal</td> <td>See item 5 below</td> </tr> <tr> <td>8</td> <td>Any Other Business to be carried over to the next meeting</td> <td>Clerk/Chair</td> <td>complete</td> </tr> </tbody> </table>	Agenda Item	Actions from June meeting	Person(s) Responsible	Status	9.2	Training logs and training & development plan to be completed for next academic year	All	To be brought forward to next meeting - Clerk	9.3	Stakeholder engagement to be completed for next academic year.	All	Staff survey after Christmas	9.4	Chair of Governors 360 Review to be completed by governors.	All	Clerk to send proforma to Chair	9.5	Self-review of effectiveness of governance to be completed by governors.	All	Clerk to put proforma on GovernorHub	9.6	Self-review of effectiveness of governance to be added to LGB agenda to be held in September 2022	Chair/Clerk	complete	9.7	MBA to liaise with governors to visit the Academy	Principal	Principal to action with Governors	10.1	The budget to be reviewed at the next LGB in the new academic year 2022/2023.Chair	Chair	complete	17.1	MBA to propose dates for 2022 / 2023 academic year aligned to the Strategic Progress Board.	Principal	complete		Actions from meeting on 3 Oct			3	Compliance matters to be carried over to the next agenda	Clerk/Chair	complete	4.	Minutes and Matters arising to be carried over to the next agenda	Clerk/Chair	complete	5.1	Academy Development Plan incl. monitoring objectives to be completed by mid November.	Principal	See item 5 below	8	Any Other Business to be carried over to the next meeting	Clerk/Chair	complete	As shown in table
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5.	Discussions/decisions																																																									

8.	Confidential business 9.4 Principal's appraisal – there would be no appraisal this year as the Principal was only in post from September	
9.	Date of next meeting: 6 February at 16:30	

Action Log

From the meeting on 28 November

Agenda Item	Action	Person(s) Responsible	Status
3.1	Appointment of Vice Chair to be considered at the next meeting	Chair/Clerk	
4.9.2	Training logs and training & development plan to be presented to February meeting	Principal	
4.9.4	Chair of Governors 360 Review to be sent to Chair	Clerk	
4.9.5/6.2	Skills survey to be completed by Governors by early January.	Governors	
4.9.7	Principal to liaise with governors on Link Governor visits to the Academy	Principal/Governors	
5.1	Principal to update the Board at the next meeting on all budget matters.	Principal	
5.2	Academy Development Plan to be on the next agenda	Principal/Clerk	
5.3	Principal to forward a copy of the Academy Brochure to the Governors	Principal	
6.1	Governors to ensure that their declaration of interests on GovernorHub is complete	Governors	