

Draft Minutes of autumn meeting

Beachcroft Academy

Local Governing Body

Date:	28 November 2022	Time:	16:30 to 17:23
Location:	At the Academy and on 'Teams'	Clerk:	J Gledhill
Committee members	D Ganeshananthan Chair and Community Governor E Antrobus Community Governor C Fernandez Staff Governor N Patel Community Governor (arrived 16:45)	Other attendees:	M Burgess-Allen Principal Evangelos Karatzas (future Governor)
Apologies:	G Morrison Community Governor K Mengel Community Governor		

^{*}In attendance for specific items only

	Item	Action
1.	The Chair welcomed everyone and apologies for absence were accepted as shown above	
	The meeting was quorate (3 Governors)	
2.	Declarations of interest	
	There were no declarations of interest for this agenda.	
3.	Compliance matters	
	3.1. Appointments: D Ganeshananthan was confirmed as Chair. The appointment of a Vice Chair was brought forward to the next meeting. There are no committees.	Clerk/Chair
	Link Governor rolls were confirmed as follows:	
	E Antrobus – Health and Safety and SEN	
	D Ganeshananthan – Leadership and Management	
	N Patel Community – Curriculum	
	G Morrison – Personal Development	



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•	elos Karatzas was welcomed as a erms of Reference were noted	future governor.		
	nutes and Matters arising ne minutes of the meetings on 21 June 2022 and 3 October were approved.			
Agenda Item	Actions from June meeting	Person(s) Responsible	Status	
9.2	Training logs and training & development plan to be completed for next academic year	All	To be brought forward to next meeting - Clerk	As show in table
9.3	Stakeholder engagement to be completed for next academic year.	All	Staff survey after Christmas	
9.4	Chair of Governors 360 Review to be completed by governors.	All	Clerk to send proforma to Chair	
9.5	Self-review of effectiveness of governance to be completed by governors.	All	Clerk to put proforma on GovernorHub	
9.6	Self-review of effectiveness of governance to be added to LGB agenda to be held in September 2022	Chair/Clerk	complete	
9.7	MBA to liaise with governors to visit the Academy	Principal	Principal to action with Governors	
10.1	The budget to be reviewed at the next LGB in the new academic year 2022/2023.Chair	Chair	complete	
17.1	MBA to propose dates for 2022 / 2023 academic year aligned to the Strategic Progress Board.	Principal	complete	
	Actions from meeting on 3 Oct			
3	Compliance matters to be carried over to the next agenda	Clerk/Chair	complete	
4.	Minutes and Matters arising to be carried over to the next agenda	Clerk/Chair	complete	
5.1	Academy Development Plan incl. monitoring objectives to be completed by mid November.	Principal	See item 5 below	
8	Any Other Business to be carried over to the next meeting	Clerk/Chair	complete	



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The Principal gave an update on various issues that had arisen since the last meeting. In relation to the budget, energy expenses were to be reviewed in January. One member of staff was subject to disciplinary proceedings and supply cover was in place. The pay rise for teachers and other staff would impact on the budget and there would be no surplus. A person had been appointed to deal with referrals and invoicing for those referrals. Principal to update the Board at the next meeting on all budget matters.	Principal
Q A Governor asked about the boiler issues at the Academy	
A The Principal said that the last week had been difficult as they had to rely on fan heaters but that it was hoped the issue was now resolved.	
The Principal explained that the Academy Development Plan was a work in progress following the recent Ofsted inspection. Discussions with staff on quality of education were almost complete and the Plan would be presented to the Board at the next meeting.	Principal
The meeting discussed aspects of the Ofsted interaction. Ofsted report awaited.	
The Principal said that it had been agreed to benchmark the Vice Principal role and that an advert would be placed in TES, in January for an Easter start.	
Q A Governor asked for a timeline in relation to the appointment	
A The Principal said that applicants would be asked to apply by late January, interviews would follow in February with the aim of having the new person in post after the Easter break	
The Principal confirmed that increments for staff were based on performance and that manageable targets had been set for this year based on last year's results.	
The Website is to go live in January and the Principal said that she would forward a copy of the Academy brochure to Governors.	
Any Other Business	
61.It was noted that two Governors had not completed their annual declaration of interests and they agreed to do so as a matter of urgency. The code of conduct was accepted	Governors
6.2. Self-review of effectiveness of governance, the Governors agreed to complete the skills audit by early January at the latest.	Governors
6.3. Update governing body Training and Development Plan – this was not discussed.	
Future meetings and close	
Future meetings were confirmed as 6 February and 5 June	
The meeting adjourned at 17.23	

6.

7.



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8.	Confidential business 9.4 Principal's appraisal – there would be no appraisal this year as the Principal was only in post from September	
9.	Date of next meeting: 6 February at 16:30	

Action Log

From the meeting on 28 November

Agenda Item	Action	Person(s) Responsible	Status
3.1	Appointment of Vice Chair to be considered at the next meeting	Chair/Clerk	
	Training logs and training & development plan to be presented to February meeting	Principal	
4.9.4	Chair of Governors 360 Review to be sent to Chair	Clerk	
4.9.5/6.2	Skills survey to be completed by Governors by early January.	Governors	
	Principal to liaise with governors on Link Governor visits to the Academy	Principal/Governors	
	Principal to update the Board at the next meeting on all budget matters.	Principal	
5.2	Academy Development Plan to be on the next agenda	Principal/Clerk	
5.3	Principal to forward a copy of the Academy Brochure to the Governors	Principal	
6.1	Governors to ensure that their declaration of interests on GovernorHub is complete	Governors	